



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Dilton Memorial Hall		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity (Reg. No. 305501)		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Westbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To replace the flooring on the stage in the Memorial Hall with 22mm flooring panels. The present flooring is substandard (18mm) and has become worn and has suffered water damage due to a leaking roof and condensation (both problems are now rectified) and to paint the floor with black floor paint.
Where will your project take place?	Dilton Memorial Hall
When will your project take place?	This year.
How many people will benefit from your project?	All residents of Dilton Marsh (2000?)
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Does not link directly with the plan, but it will improve the facilities enjoyed by the residents.

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

It will restore the stage which will continue to be available for staging entertainments (concerts, village pantomime, presentations, etc) produced for/by the local community.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The deterioration of the existing flooring has resulted in an uneven surface which is weak in places. Temporary repairs were made to the areas which were obviously unsafe but a full replacement of the stage floor is now essential.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will be of short duration - probably just 2 days. Any shortfall in funding would probably have to be covered by drawing on the halls contingency fund.

If you were not awarded the full amount requested, what would be the impact on your project?

This would depend upon the amount of the grant awarded. If no grant was awarded, the project would have to be postponed until it could be funded in another way.

How will you know whether your project has made a difference in the community?

Village organisations will be able to stage public events for the benefit of the village.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Nobody

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 31

Month: December

Year: 2010

A - Total income:

£13,006

B - Minus total expenditure:

£13,365

Surplus/deficit for year: (A minus B)

£(359) Deficit

Free reserves held:

£Reserves committed for

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
		P/C	
Supply and fit 22mm flooring	£650	Own fundraising/reserves	C £200
Floor paint and application	£200		£
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£850	Total Project Income	£

Total project income B	£200
Total project expenditure A	£850
Project shortfall A – B	£650
Award sought from Wiltshire Council Area Board	£650
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

This project will enhance the facilities of the Memorial Hall for all residents of the village.

b) How does your project work to promote inclusion, participation and good community relations?

The Memorial Hall is the focus for community events which are available to village residents. The refurbishment of the stage is vital for those events for which it is required (eg. Presentations, pantomime and other performances).

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team